

# Maharashtra University of Health Sciences, Nashik

Inspection Committee Report for Academic Year 2024-25

## Allied Faculty

### (For Grant of Continuation / Extension of Affiliation for affiliated UG and PG Occupational Therapy Colleges/Institutes & Hospitals)

#### COLLEGE DETAILS

Date of Inspection	:	
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Name of Trust / Society	:	
Name of the College / Institute (As Per First Affiliation Letter)	:	OCCUPATIONAL THERAPY SCHOOL & CENTER GOVERNMENT MEDICAL COLLEGE, NAGPUR
Address	:	GOVERNMENT MEDICAL COLLEGE, AJNI NAGPUR 44003
Email ID	:	otsc_gmcnagpur@yahoo.com
Telephone / Mobile No.(s)	:	9823060144
Website	:	www.gmcnagpur.org
College Code	:	175101

<b>Details of the Dean/Principal</b>	:	
Name of the Dean/ Principal	:	Dr.Raj Gajbhiye
Mobile No.	:	9422101440
Office Landline	:	
E-mail	:	Deangmc2@gmail.com
Nature of Appointment	:	<b>Approved / Not Approved / Officiating</b>

College Type (Government/Corporation/ Private Aided/Private/Private Minority)	College Location Urban / Rural / Tribal	Year of Establishment		
		UG	PG	Super Specialty
	Urban	1958	2007	--

<b>Courses Details:</b> (UG/ PG/Other). (Verified Seat Matrix on College Website and attached herewith Annexure-"I").	<b>Details on College Website</b> (Yes/No)
<b>Whether College is Approved By O.T. Association, State Council &amp; Central Govt. with year of Approval</b>	<b>Yes/No</b>

<b>Status of NAAC Accreditation :</b>		
Accredited (Yes / No)	If Yes, Grade & Date of last Inspection	If No, what is current status/ progress of work
No		

**Note :** 1) Attach NAAC Accreditation Certificate, if applicable.  
2) NAAC Accreditation Applicable for those colleges, whose first admitted batch, has passed out from the college.  
3) NAAC Accreditation Certificate must be uploaded on College Website.

#### PART I: INFRASTRUCTURE

Sr. No.	Particulars to be verified	Details on College Website	Adequate/ Inadequate
<b>College</b>			
1	Permission obtained for Occupational Therapy College from Government for Intake Capacity 30	Yes/No	

2	<p><b>Space details :</b> (UG) (Space for Occupational Therapy College with minimum 10000 Sq.ft.)  Total Area available 1,11,000 Sq.ft.  (Separate Space for O.T.is Mandatory)  Required Total Area (PG) 20000 Sq.ft.)  Total Area available 10050 Sq.ft.  (Verify land documents &amp; Government permissions documents are uploaded on College Website.)  (No Land/ Construction documents shall be submitted to the University. Only deficit information to be pointed out to the University).</p>	Yes/No  With GMC	Adequate
3	Dean / Director / Principal's office, Professor's Office, Associate Professor's Office, Lecturer's Office/Assistant Professor , Sr. Teacher's Office, Jr. Teacher's Office, Staff / Faculty Room.		Adequate
4	<p><b>All DEPARTMENTS :</b> (3000 Sq.Ft.) Fundamentals of O.T., Ergotherapeutics, O.T. Application in Medical Conditions, O.T. Application in Surgical Conditions, O.T. in Orthopedic Conditions, O.T. in Neurological &amp; Developmental Conditions, O.T. in Psychiatry, Community Based Occupational Therapy and Industrial Rehabilitation, Occupational Therapy in Musculoskeletal Conditions, Occupational Therapy in Community Medical Sciences, Occupational Therapy in Cardiovascular &amp; Respiratory Sciences, Occupational Therapy in Development Disabilities, Occupational Therapy in Neurosciences, Occupational Therapy in Mental Health Sciences.</p>	Yes/No	Adequate
5	<p><b>Library :</b>  Area (700 Sq.Ft.), Central Library (PG) (600 Sq.Ft.), Departmental Library (UG), Departmental Library (PG) (400 Sq.Ft.), No. of Text Books, No. of Reference Books, Number of Journals (As per Syllabus), Audio Visual : O.H.P./ Slide LCD Projector, X-Ray Viewers, Computer Lab, No.of Computers, Internet Facility. (Multiple volumes / issues of one title should be counted as ONE).</p>	Yes/No	Adequate
	<p><b>No. of books added in last year:</b>  <b>No. of Journals titles added in last year :</b>  [Bills shall be verified by the Committee.]</p>	Yes/No	Adequate
6	<b>Seminar Room : UG - (1000 Sq.Ft.) PG - (600 Sq.Ft.)</b>	Yes/No	Adequate
7	<p><b>Class Rooms: (400 Sq.Ft./04 Class Room for UG)</b>  <b>(600 Sq.Ft./06 Class Room for PG)</b></p>	Yes/No	Adequate
8	<p><b>Laboratories: UG - (1000 Sq.Ft.)</b>  <b>For Core Subjects PG - (16000 Sq.Ft.)</b>  <b>(Minimum 75% of the Following equipment in each area should be available.)</b>  Functional Assessment kit for A.D.L., Ergonomically devised adopted equipment for home, work place and leisure, Self-help adapted equipment, Wheelchair modifications, Mobility aids, Electrical Drill machine, Sewing machine, Heat bath, Heat gun Bench vice, Tools for orthotics, Bicycle Fretsaw /Exercise cycle, Quadriceps Exerciser / Chair, Cut out table, Full length mirror, Inclined and horizontal Sand boards, Sand Blocks, weight and pulleys, Rowing Machine, Shoulder Wheel, Shoulder ladder, U.E. &amp; L.E.C.P.M., Pronation-Supination board, Tilt Table, Sand Bags, Parallel Bars, Medicine Balls, Gross &amp; Fine motor hand activities, Twister, Examination Plinths, Floor mats, Jebson's hand function test, Minnesota rate of manipulation test, Purdue pegboard test, Crawford small part dexterity test, Pinchometer, Dynamometer, Physical Agent modalities, Grip exerciser, Isolated finger exerciser, Hand ergograph, Tailoring equipment, Carpentry Tools, Typewriter, Printing Press, Treadmill, Work Simulator, Bicycle Ergometer, Spirometer, Work Sample tests,  Cerebral Palsy Chair, Indoor and Outdoor play equipment, Vestibulo-Proprioceptive equipment, Tactile Games, Neuro therapeutics modalities, Perception Testing batteries, EMG biofeedback machine.</p>	Yes/No	Adequate

9 **Total Strength of Hospital**10 **Indoor Occupational Therapy Department Areas as per Clinical Load and Intake: Mandatory For UG & PG (1000 Sq.Ft.) Work Load Mandatory Student to Patient Ratio for UG & PG.****Outdoor Occupational Therapy Department Areas as per Clinical Load and Intake: (1721 Sq.Ft.) Work Load Mandatory Student to Patient Ratio for UG & PG.****Departmental Infrastructure for First to Fourth Year of Occupational Therapy :**

Departments	Space Available for Faculty	Details of Clinical Facility / Workload / Special Clinics / Groups conducted			
		Indoor	Outdoor	Community	Intensive Care
1. Functional Intervention & Assistive Technology	750 Sq/ft	Splints and assistive device			
		287	671		
2. Ergo Therapeutics	225 Sq/f	183	363	--	
3. Musculoskeletal Occupational Therapy	470 Sq/f	974	3544	--	495( Trauma)
4. Neuro Occupational Therapy	320 Sq/f	1154	1579	--	--
5. Cardiovascular & Pulmonary Occupational Therapy	450 Sq/f	100	0	--	--
6. Paediatric Occupational Therapy	1100 Sq/f	81 PICU	2982	--	936 NICU
7. Occupational Therapy for Mental Health	500 Sq/f	323	1008	--	--
8. Community Based Occupational Therapy & Industrial Rehabilitation	550 Sq/f	--	--	7457	--

11 **Workshop for Orthotics & Prosthetics : (1200 Sq.Ft.)**Yes/  
No

Adequate

**Departmental Equipment**12 **Musculo-skeletal Occupational Therapy :** Jebson Taylor Hand Function Test, Complete Minnesota Dexterity test, Purdue Pegboard test, Crawford Small Part Dexterity test, Pinchometer, Dynamometer, Physical Agent Modalities, Grip exercise, Isolated finger exerciser, Hand Ergograph.

Yes/No

Adequate

13 **Neuro Occupational Therapy:** Cognition & Perception testing batteries, Sensory assessment kits, Balance assessment tools, Neuro-therapeutic modalities, stability Trainers.

Yes/No

Adequate

14 **Cardiovascular & Pulmonary Occupational Therapy :** Basic tools of assessment-for Cardio-Pulmonary parameters, Bicycle Ergometer, Treadmill, Fat pad measurement tools, Body composition assessment tool, ECG machine, Spirometer, Stadiometer.

Yes/No

Adequate

15 **Paediatric Occupational Therapy :** Cerebral Palsy Chair, Floor mats, Play Equipment, Vestibular –Proprioceptive Equipment, Gross motor activities, Fine motor games, mobility aids, Perception assessment tools,

Yes/No

Adequate

16 **Occupational Therapy for Mental Health :** Reaction Time machine, Tests for fine motor skills, Motor accuracy Test, Psychomotor activities, Indoor Outdoor games, Projective activities, Gross & fine motor activities, Cognitive retraining activities.

Yes/No

Adequate

17 **Community Based O T & Industrial Rehabilitation :** Tailoring Equipment, Carpentry Tools, Typewriter / Computer, Printing press, Work sample test, Staircase, Work simulator.

Yes/No

Adequate

18 **University Examination Infrastructure:**

Strong Room a) (Area- 300 sq.ft, b) Shelf, c) Steel cupboard – 1, d) CCTV, Examination hall with benches, Parking Facility for University vehicle, Guest house facility.

Yes/No

Adequate

19	<b>Residential quarter facility for staff:</b> Teaching, Non-teaching, Paramedical & Nursing staff	Yes/No	Available
20	<b>Other facilities:</b> Indoor & Outdoor Recreational Area, Common Rooms for Boys, Common Room for Girls, Cafeteria, Gymnasium / Gymkhana Facility, Games & Sports Facilities with P.T. Teacher or Instructor.	Yes/No	Available
21	<b>Hostel Facility:</b> Boys (UG), Girls (UG), Interns, Canteen Facility, Warden/ Rector, Hygiene, etc. [Note: Verify Canteen Facility is monitored as per MUHS Circular No.18/2019 dated 19/03/2019.]	Yes/No	Available
	<ul style="list-style-type: none"> <li>• As per Central Council Norms/ University Norms, above Infrastructure must be available at College and all information with photographs must be uploaded on College Website.</li> <li>• If Infrastructure is available, then mark "Adequate" &amp; do not attach any documents.</li> <li>• In case of "Inadequate", it must be mark as "Inadequate" with evidence.</li> </ul>		

# HOSPITAL

22	Hospital Details	Details on College Website	Adequate/ Inadequate																														
	Name of the Hospital :GOVT. MEDIAL COLLEGE & HOSPITAL	Yes/No																															
	Bed Strength : (300 Beds)																																
	Attachment with Hospital : Govt. / Private..... Own / Leased (Please attach document to that effect)/ Rented	Govt.	Adequate																														
	Daily Patient Work Load of the Hospital : Indoor...192 Outdoor...1858																																
	Any MOU Signed with the Hospital ---NA	Yes/No																															
	Number of beds registered as per BNH act:	Yes/No																															
	Total construction area in square meters (completion, occupancy, MPCB environmental clearance, fire safety audit certificates from appropriate Government authorities).	Yes/No																															
23	<b>Clinical Facilities :</b>																																
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	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Sr. No.</th> <th style="width: 40%;">Clinical Facility</th> <th style="width: 15%;">Required</th> <th style="width: 15%;">Available</th> <th style="width: 25%;">Deficit / Excess</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Clinical Load</td> <td>500</td> <td>Adequate</td> <td></td> </tr> <tr> <td>02</td> <td>Total Strength of Hospital</td> <td>300</td> <td>1721</td> <td></td> </tr> <tr> <td>03</td> <td>Outdoor Occupational Therapy Load</td> <td>50 / day</td> <td>72/day</td> <td></td> </tr> <tr> <td>04</td> <td>Indoor Occupational Therapy Load</td> <td>30 / day</td> <td>25/day</td> <td></td> </tr> <tr> <td>05</td> <td>Student – Patient Ratio</td> <td>1 : 10 / day</td> <td>1:8/day</td> <td></td> </tr> </tbody> </table>	Sr. No.	Clinical Facility	Required	Available	Deficit / Excess	01	Clinical Load	500	Adequate		02	Total Strength of Hospital	300	1721		03	Outdoor Occupational Therapy Load	50 / day	72/day		04	Indoor Occupational Therapy Load	30 / day	25/day		05	Student – Patient Ratio	1 : 10 / day	1:8/day			
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	b. Total built up area of Hospital (in Sq.Ft.) : .....21825 Sq/Ft	Yes/No	Adequate																														
	c. Student Bed Ratio (Undergraduate) : .....1:15	Yes/No	Adequate																														
	d. Average Bed Occupancy in 63% : .....	Yes/No	Adequate																														
	e. Whether Hospital is registered under any act under Local Authority such as Corporation, Municipality, Gram Panchayat etc.: (Please attach copy of registration certificate)	Yes/No Govt. of Maharashtra																															
24	Whether Casualty is available and functional :	Yes/No																															
25	Whether separate Registration room is available at OPD? a. Number of total patients registered in last Year :557651 b. Number of New Patients registered on daily average : c. Number of Old patient registered on daily average : d. Average Number of patients attending OPD (current year) : e. Whether records of patient registration are well maintained :	Yes/No  Adequate Adequate Adequate Yes,with MR Office																															
	Any other																																
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## PART II: FACULTY AND STAFF

### Details of Teaching Staff :

1) The College is required to furnish Total Teaching Staff information (Approved + Not approved to the College. Copy of **Annexure " II"** is attached herewith & chart is made available in Software System. Hard copy of this information must be submitted to the University alongwith Inspection Report.

2) The College is required to submit Subject wise Teacher list (Approved + Not Approved) as per **Annexure- "III"**. Hard copy & Soft copy of this information must be submitted to the University alongwith Inspection Report. (Verify whether information of all teachers is updated in University Online Teacher Database). (All Govt./Corp. Colleges teachers are to be treated as Approved Teachers).

**Details of Non-Teaching Staff :**

The College is required to furnish Total Non-Teaching Staff information on College Website & it shall be verified by the Inspection Committee. Copy of **Annexure "IV"** is attached herewith and chart is made available in Software System (Hard Copy of this information is not required).

**Details of Total Hospital Staff including Paramedical (Ancillary) Staff. (To be Verified)**

The College is required to furnish Total Hospital Staff including Paramedical Staff information as per applicable MSR on College Website & it shall be verified by the Inspection Committee. Copy of **Annexure "V"** is attached herewith and chart is made available in Software System (Hard Copy of this information is not required).

Academic OTD Co-ordinator details			
Name	Mobile No.	Email id	Whether OTD is updated on Monthly basis (Yes/No)
Dr.Sachin Sangode	7385798592		Yes

**Verification of Salary details (Applicable to only Private Colleges) :**

Staff	Whether regularly Salary is paid (Yes/No)	Salary is paid through Bank (Yes/No)	PF deduction is submitted to concerned Authority (Yes/No)	Remarks
Teaching Staff	NA	NA	NA	NA
Non-Teaching including Paramedical staff	NA	NA	NA	NA

**PART III: HOSPITAL DETAILS**

Sr. No.	Particulars to be verified	Adequate / Inadequate																																																				
26	<b>Clinical Material requirement for New Physiotherapy College:</b>																																																					
27	<b>Required Beds (UG &amp; PG) Indoor and Outdoor Facility :</b>																																																					
28	<p><b>Student Patient Ratio :</b></p> <table border="1"> <thead> <tr> <th>Sr.No.</th> <th>Specialty</th> <th>For 30 &amp; 60 Intake</th> <th>For 100 Intake</th> </tr> </thead> <tbody> <tr><td>01</td><td>General Medicine</td><td>60</td><td>90</td></tr> <tr><td>02</td><td>General Surgery</td><td>60</td><td>90</td></tr> <tr><td>03</td><td>Orthopedics</td><td>60</td><td>90</td></tr> <tr><td>04</td><td>Obst &amp; Gynac</td><td>30</td><td>60</td></tr> <tr><td>05</td><td>Pediatrics</td><td>30</td><td>60</td></tr> <tr><td>06</td><td>Medical ICU</td><td>10</td><td>15</td></tr> <tr><td>07</td><td>Surgical ICU</td><td>10</td><td>15</td></tr> <tr><td>08</td><td>PICU + NICU</td><td>10</td><td>15</td></tr> <tr><td>09</td><td>ICCU + RICU</td><td>10</td><td>10</td></tr> <tr><td>10</td><td>Burns Unit / ICU</td><td>10</td><td>05</td></tr> <tr><td>11</td><td>Emergency</td><td>10</td><td>10</td></tr> <tr><td colspan="2">Total</td><td>300</td><td>450</td></tr> </tbody> </table>	Sr.No.	Specialty	For 30 & 60 Intake	For 100 Intake	01	General Medicine	60	90	02	General Surgery	60	90	03	Orthopedics	60	90	04	Obst & Gynac	30	60	05	Pediatrics	30	60	06	Medical ICU	10	15	07	Surgical ICU	10	15	08	PICU + NICU	10	15	09	ICCU + RICU	10	10	10	Burns Unit / ICU	10	05	11	Emergency	10	10	Total		300	450	NA
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29	<b>OPD Services:</b>	Owned																																																				
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**PART IV: ACADEMIC DETAILS**

Sr. No.	Particulars to be verified	Details on College Website	Adequate / Inadequate
29	<p><b>Teaching Program &amp; Attendance details of each department:</b> Whether Conducted as per Plan, Whether Information published on Website, Whether Biometric Attendance is maintained for teachers and students. [As per University Circular No. 20/2020 dated 29/07/2020 and Biometric Attendance is monitored as per University Circular No. 01/2020 dated 14/01/2020.]</p>	Yes/No	

30	<b>Faculty development programs</b> : Basic MET/Health Science Education Technology(HSET), Advanced MET/HSET, AETCOM, Basic RM, Advanced RM, Leadership skills in Health Sciences, Education, Communication skills in Health Care (Previous academic year and total cumulative).	Yes/No	
31	<b>MUHS Faculty Evaluation Status:</b> (Refer University Circular No. 99/2022 (MUHS/Acad/EO/UG & PG/3869/2022 dt.21/10/2022))		
	<b>Faculty Evaluation carried out at College level</b>	<b>Total No. of Teachers</b>	<b>Total Evaluation Carried Out</b>
	Yes	03	03
			<b>Remaining pending with reasons</b>
			01 Teacher in Custody
32	<b>Research work/ Project details</b> (Students and teachers): Particulars of Research Undertaken, Completed Projects, Ongoing Projects, Research Papers Presented/ Published	Yes/No	Adequate
33	<b>Availability of Functional Committees constituted at College level:</b> VISHAKA (Sexual Harassment Redressal) Committee, Anti Ragging Committee, Pharmacovigilance committee, Institutional Ethics Committee (whether it is registered with CDSCO) Local Management Committee (as per u/s 67(i) of MUHS Act,1998), Student Council as per University Rules, BORS Committee. [Note: Verify above information of Committees is published on Website]	Yes/No	Adequate
34	<b>Utilization of Student Welfare Schemes:</b> Earn and Learn Scheme, Dhanwantri Vidyadhan Scheme, Sanjivani Student Safety Scheme, Book Bank Scheme, Savitribai Phule Vidyadhan Scheme, And External Scheme.	Yes/No	1 Student benefitted
35	<b>Information of Student(s)</b> who participated University level Avishkar Competition organized by MUHS & Research activities.	Yes/No	Ms Kirti Dwivedi
	Information of Student(s) who participated in Regional Sport Competition & State level Sports Organized by MUHS.	Yes/No	
	Information of Student(s) who participated in Cultural Activities	Yes/No	
	Does the college have NSS Unit?	Yes/No	NCC unit available
36	Whether <b>"Swaccha Bharat Abhiyan"</b> implemented in college	Yes/No	
	Date of college data uploaded on web portal ( <a href="http://aishe.gov.in">http://aishe.gov.in</a> ) regarding "All India Survey on Higher Education".		

37	<b>Continuation / Extension of Affiliation Fees Details:</b>				
	Course (s)	Paid / Not paid	Amount	Outstanding (if any)	Reasons of Non-payment
	B.O.Th.	Not paid			शासन निर्णय एमईडी-१०२३/प्रक्र-३२१/शिक्षण.
	M.O.Th.	Not paid			२ दि.१०/०८/२०२३

**Observations of Inspection Committee: (If required separate sheet to be attached).**

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<b>Name of Inspectors</b>		<b>Signature of Inspectors</b>
1)	Chairman	
2)	Member	
3)	Member	
4)	Member	