

Quotation UPC
Immediate

Ref NO./Col/Pur/e-Quot/ 2217 /2025
Office of the Dean,
Govt. Medical College, Nagpur.
Date :- 04 / 11 /2025

To,

**Sub:- Submission of E-quotation for The Annual Maintenance Contractor (AMC) at
Govt. Medical College, Nagpur Website (www.gmcnagpur.org)
Ref:- Nodal Officer, GMC, Nagpur letter no. 19488, Dt. 07.10.2025.**

The undersigned invited sealed quotation for the purchase of material as per enclosed statement for the use of Govt. Medical College, Nagpur. under the following terms and conditions...

- 1) The prices quoted should be for delivery for destination college premises for local dealers of Nagpur and for outsiders also.
- 2) The prices quoted should be inclusive of all taxes, duties payable like custom, excise GST. The breakup of the taxes should also be shown separately where necessary. The sales tax and registration No should be quoted in your letters, Exemption of taxes, if any on AF form etc. be separately attached.
- 3) The serial no of the items should not be changed while quoting rates. You may dropped in item if not interested.
- 4) Rates should be quoted strictly for the items specified in the list and for standard quality of goods. In the case of alternate offer, the detailed specification. Name of manufacture or make etc. must invariable be stated, specification other than specified in the schedule may be liable for rejection even though lowest.
- 5) The quotation submitted rates will be valid for the period of **One Year** only from the date of acceptance.
- 6) Delivery period should be stated specifically like ready stock, two weeks/ four weeks etc and should be firm and supply of stores if ordered should be made with in the stipulated period Failures are liable for dislist from the further offers.
- 7) The quotation received after the due date will not be accepted. The quotation should be submitted in the sealed cover. Unsealed quotation will not be accepted.
The last date of receiving the quotation is dt. 12/ 12 /2025 at 5:00 /am/pm.
- 8) Supply of stores should be made in one installment unless otherwise ordered place meal supply will not be accepted. Condition of advance payment through bank, part payment etc. will not be accepted.
- 9) Quotation if asked with samples if no it accompanies with sample will be liable for re rejection even they are found lowest sample should be sent with proper attachment a liable attached quoting our ref. No of enquiry & item No. etc.
- 10) The Dean, Govt. Medical College, Nagpur. Does not pledge himself who accept the lowest or any quotation and reserve to himself right of acceptance of any quotation which suits to his requirements.
- 11) Very Important :- In case you are not interested in quoting your rates in reply to this enquiry a line in reply is a must failing are liable for delisting their names for further enquiries from our list and no further request in this matter will be entertained.

- 7/2025
- 12) Literature, instructions showing specifications working etc. may also be sent with quotations.
- 13) All the Nomenclature description rates should not be quoted with Pencil or ink Pen, if found will be rejected and will not be considered. All details mentioned in quotations must be printed or Computerized typed.

Note :- Kindly attach all the below necessary document with the quotation.

- Company/Firm Registration Documents
 - Pan Card
 - GST Registration
- Price must be quoted inclusive of all taxes.

Annual Maintanance of GMC, Nagpur Website- (www.gmcnagpur.org)			
Sr.	Particular of the item	Category	Quantity
1	During the term of the contract the maintenance provider should complete the given task (uploading) within a day during the term of contract.		
2	They should also be able to make the requested changes to the website within 2 days (in case of minor changes)/ 4 days (in case of major changes)		
3	As a part of maintenance the developer should provide all necessary safety and security features for the website.		
4	Getting the website transferred from current host to their own (If required)		
5	Server Cost, Domain Cost, to be included in the maintenance fee. Each cost to be stated separately.		
6	A Testimonial letter from previous clients (Government Organization will be desirable) Should also provide free professional E-Mail Ids using		
7	GMC Nagpur as the domain eg. client@gmcnagpur.org , if needed provide optional cost. (Optional Condition)		
8	Should attend departmental meetings whenever needed.		
9	The Annual Contract may be extended maximum up to 3 years based on satisfactory, quality and efficiency of services provided by the Vendor (To be certified by the MCI Website Committee)		

- * नवीन वेवसाईटमध्ये खालील बाबींचा समाविष्ट करण्यात यावे -
- १) द्विभाषिक सुविधा (मराठी व इंग्रजी)
 - २) मोबाईल प्रतिसादक्षम डिझाईन (Mobile Responsive Design)
 - ३) महत्त्वाच्या शासकीय माहिती
 - ४) ऑनलाईन फॉर्मस सेवांचे सुलभ सादरीकरण
 - ५) वातम्या व अद्ययावत माहिती नियमित अद्ययावत करण्याची व्यवस्था

(Dr.Raj Gajbhiye)

Dean
Govt. Medical College,
Nagpur